

End Products/Deliverables (Schedule)

- **MPO Administrative Communications:** MPO reports, memos, notices, surveys, etc. (*ongoing*)
- **MPO Meetings:** Documentation of MPO meetings as required, such as resolutions and related information to adopt/amend plans and documents. (*ongoing/as needed*)
- **MPO Quarterly Reports:** Quarterly billings/invoices and progress reports. (*Dec., Mar., Jun., Sept.*)
- **MPO Website:** Maintenance of the MPO website for public information. (*ongoing/as needed*)
- **Public Participation Plan (PPP) Update:** Revised PPP. (*Draft: Sept. 2021/ Adoption: Dec. 2021*)
- **Title VI Documentation:** Annual Title VI Reports and/or Affidavits as required by the TDOT Civil Rights Division. The next full reports due in 2020 for the MPO and in 2021 for the City of Jackson. Other years require short form affidavits or similar reporting. (*ongoing/as needed*)
- **UPWP:** FY 2020 – 2021 Unified Planning Work Program. (*Draft: Apr.2019/ Adoption: Aug. 2019*)
UPWP maintenance as needed thereafter in FY 20-21.

TASK A: FY 2020 Budget Table				
CPG - PL 80 / 20	LOCAL PL MATCH	TDOT SPR	LOCAL SPR MATCH	TASK A TOTAL
\$94,100	\$23,500	\$45,200	\$11,300	\$174,100
PL TOTAL \$117,600		SPR TOTAL \$56,500		

TASK A: FY 2021 Budget Table				
CPG - PL 80 / 20	LOCAL PL MATCH	TDOT SPR	LOCAL SPR MATCH	TASK A TOTAL
\$95,300	\$23,800	\$21,500	\$5,400	\$146,000
PL TOTAL \$119,100		SPR TOTAL \$26,900		

Task A Budget Notes:

- This task budget includes general operational support expenses including basic office supplies, postage, and printing. This also includes any travel, usually only mileage, and periodic training costs if any. For the MPO this is usually just travel within Tennessee to TDOT sponsored meetings and/or training.
- This task budget includes non-personnel costs for advertising and public notices as well as professional organization membership fees that serve the MPO as a whole.
- This task budget includes funding of consultant services associated with more general transportation engineering and/or planning services for limited, on-call, project based assistance as well as more specific regulatory compliance assistance such as ADA. (*Both Jackson and Madison County anticipate potential ADA Transition Plan updates within the 2020-2021 UPWP cycle. Discussions with City and County officials are ongoing.*)

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- **Public Participation Plan (PPP) Update:** Revised PPP. **\$20,000** (*Draft: Sept. 2021/ Adoption: Dec. 2021*)
- **Title VI Documentation:** Annual Title VI Reports and/or Affidavits as required by the TDOT Civil Rights Division. The next full reports due in 2020 for the MPO and in 2021 for the City of Jackson. Other years require short form affidavits or similar reporting. (*ongoing/as needed*)
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PL TOTAL \$117,600		SPR TOTAL \$56,500		

TASK A: FY 2021 Budget Table						
CPG - PL 80 / 20	LOCAL PL MATCH	TDOT SPR	LOCAL SPR MATCH	PPP Funding		TASK A TOTAL
				PL	Match	
\$95,300	\$23,800	\$21,500	\$5,400	\$16,000	\$4,000 ¹	\$166,000
PL TOTAL \$119,100		SPR TOTAL \$26,900		PL Total \$16,000	Match \$4,000	

¹ Match provided by TDOT through the Planning Assistance Program

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Task C. TRANSPORTATION PLANNING AND IMPLEMENTATION**Subtask C-1 LONG RANGE TRANSPORTATION PLANNING****Responsible Agencies**

TDOT, Long Range Planning Division and the Jackson Area Metropolitan Planning Organization.

Purpose

Conduct transportation planning on a conceptual and/or policy level including maintenance of a long range plan for the Jackson – Madison County area that is: 1) technically based on the latest available data on land use, demographics, and travel patterns; 2) reflective of local goals and priorities while consistent with all State and Federal requirements, and 3) financially sound based on approved funding sources and/or reasonable estimates of future costs and revenues.

FY 2018 Accomplishments

The new 2045 Jackson Area Long Range Transportation Plan (LRTP) was developed by project consultants and MPO Staff with assistance from TDOT, including related public involvement. The new plan was adopted by the MPO Executive Board in December, 2017 (FY 2018). The plan includes recommended long term improvements, as well as, cost estimates and priorities for the forecast period 2015–2045, along with an updated TransCAD traffic model. In addition, the MPO Executive Board adopted the FHWA required safety performance measures developed by TDOT for statewide consistency.

FY 2019 Accomplishments to Date

The MPO adopted additional performance measures and related plan amendments as required by TDOT, FHWA and/or FTA including PM1 Safety updates, PM2 & PM3 (Bridge, Pavement & System Performance), and Transit Asset Management (TAM). The MPO Executive Board conducted a general review of NEPA documentation for the proposed South Extension of the US-45 Bypass and issued a recommendation on the locally preferred alternative for the segment from US-70/Airways to the Forked Deer River. The MPO assisted TDOT with a plan amendment to support the current SR-18 improvement project. The MPO has continued to assist on transportation implementation of the City's Civic Master Plan.

FY 2020 – 2021 Planning Tasks (Responsible Agency)

- **LRTP Maintenance and Performance Measures:** Continue to maintain the 2045 LRTP as needed to reflect changing conditions, including additions in support of required FHWA/FTA/TDOT performance measures. *(MPO, JTA)*
- **LRTP Implementation:** Continue implementation tasks for the 2045 Jackson Area MPO LRTP including contributions to integrated transportation and land use planning for the Jackson area. *(MPO)*
- **State Planning Coordination:** Coordinate with TDOT on implementation of the State Long Range Transportation Plan and related studies or corridor plans. *(MPO, TDOT)*
- **Functional Classifications:** Continue to work with TDOT to revise the functional classification system as needed, including related revisions to local major road and street plans. *(MPO, TDOT)*

End Products/Deliverables (Schedule)

- **LRTP Amendments/Adjustments:** Maintenance documentation for updates to the 2045 Long-Range Transportation Plan. *(As needed.)*

Task C. TRANSPORTATION PLANNING AND IMPLEMENTATION**Subtask C-1 LONG RANGE TRANSPORTATION PLANNING****Responsible Agencies**

TDOT, Long Range Planning Division and the Jackson Area Metropolitan Planning Organization.

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FY 2020 – 2021 Planning Tasks (Responsible Agency)

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- **LRTP Implementation:** Continue implementation tasks for the 2045 Jackson Area MPO LRTP including contributions to integrated transportation and land use planning for the Jackson area. *(MPO)*
- **State Planning Coordination:** Coordinate with TDOT on implementation of the State Long Range Transportation Plan and related studies or corridor plans. *(MPO, TDOT)*
- **Functional Classifications:** Continue to work with TDOT to revise the functional classification system as needed, including related revisions to local major road and street plans. *(MPO, TDOT)*

End Products/Deliverables (Schedule)

- **LRTP Amendments/Adjustments:** Maintenance documentation for updates to the 2045 Long-Range Transportation Plan. **2050 LRTP Update - \$250,000 (As needed.) Draft – Sept 2022 / Final Dec 2022**

TASK C-1 FY 2020 Budget Table				
CPG - PL 80 / 20	LOCAL PL MATCH	TDOT SPR	LOCAL SPR MATCH	TASK C-1 TOTAL
\$41,000	\$10,000	\$6,200	\$1,500	\$58,700
PL TOTAL \$51,000		SPR TOTAL \$7,700		

TASK C-1 FY 2021 Budget Table				
CPG - PL 80 / 20	LOCAL PL MATCH	TDOT SPR	LOCAL SPR MATCH	TASK C-1 TOTAL
\$41,500	\$10,500	\$44,900	\$11,200	\$108,100
PL TOTAL \$52,000		SPR TOTAL \$56,100		

Task C-1 Budget Notes:

- This task budget includes funding of consultant services associated with LRTP development, maintenance and/or implementation. Funds intended for the next LRTP update in 2022 are included in the FY 2021 budget.

TASK C-1 FY 2020 Budget Table				
CPG - PL 80 / 20	LOCAL PL MATCH	TDOT SPR	LOCAL SPR MATCH	TASK C-1 TOTAL
\$41,000	\$10,000	\$6,200	\$1,500	\$58,700
PL TOTAL \$51,000		SPR TOTAL \$7,700		

TASK C-1 FY 2021 Budget Table						
CPG - PL 80 / 20	LOCAL PL MATCH	TDOT SPR	LOCAL SPR MATCH	LRTP Funding		TASK C-1 TOTAL
				PL	Match	
\$41,500	\$10,500	\$44,900	\$11,200	\$200,000	\$50,000 ¹	\$358,100
PL TOTAL \$52,000		SPR TOTAL \$56,100		PL Total \$200,000	Match \$50,000	

¹ Match provided by TDOT through the Planning Assistance Program

Task C-1 Budget Notes:

- This task budget includes funding of consultant services associated with LRTP development, maintenance and/or implementation. Funds intended for the next LRTP update in 2022 are included in the FY 2021 budget.

**APPENDIX 2: FY 2021 BUDGET TABLE – WORKING DRAFT
JACKSON AREA - UNIFIED PLANNING WORK PROGRAM
FUNDING SOURCE BY TASK AND AGENCY PARTICIPATION**

Agency: Type:	Consolidated Planning Grant			Consolidated Planning Grant			Consolidated Planning Grant			TOTALS
	FHWA 112 PL*	LOCAL PL MATCH	LOCAL	TDOT PL SPR^	LOCAL PL SPR MATCH^	FTA 5303	TDOT MATCH	LOCAL MATCH	FY2020 - 5303 CARRYOVER**	
A. ADMINISTRATION Planning & Development	\$95,300	\$23,800		\$21,500	\$5,400					\$119,100 \$TBD
A. SUBTOTALS	\$95,300	\$23,800		\$21,500	\$5,400	0	0	0	0	\$146,000
B. MAINTENANCE OF DATA Inventory & Surveillance	\$73,200	\$18,300		\$2,300	\$600					\$91,300 \$TBD
B. SUBTOTALS	\$73,200	\$18,300		\$2,300	\$600	0	0	0	0	\$94,400
C. DEVELOPMENT & IMPLEMENTATION OF TRANSPORTATION PLANS 1. Long Range Plans	\$41,500	\$10,500		\$46,500	\$9,600					\$52,000 \$TBD
2. Transportation System Management	\$12,200	\$3,100		\$1,700	\$400					\$56,100
3. Public Transportation Planning & Implementation						\$42,400	\$5,300	\$5,300	\$TBD	\$15,300 \$2,100
C. SUBTOTALS	\$53,700	\$13,600		\$48,200	\$10,000	\$42,400	\$5,300	\$5,300	\$TBD	\$53,000
D. TIP DEVELOPMENT AND PROGRAMMING 1. TIP Development and/or Management	\$6,900	\$1,800		\$1,800	\$500					\$8,700
D. SUBTOTALS	\$6,900	\$1,800		\$1,800	\$500	0	0	0	0	\$2,300
TOTALS	\$229,100	\$57,500		\$73,800	\$16,500	\$42,400	\$5,300	\$5,300	TBD	\$377,200

*Includes PL carryover funds with FY 2021 programming projected; potential use of funds in FY 2022 instead. **FY 2020 Carryover from TDOT to CPG; potential use of funds in FY 2022 instead. ^Includes SPR carryover

APPENDIX 2: FY 2021 BUDGET TABLE – WORKING DRAFT
JACKSON AREA - UNIFIED PLANNING WORK PROGRAM
FUNDING SOURCE BY TASK AND AGENCY PARTICIPATION

		Consolidated Planning Grant				Consolidated Planning Grant				Totals		
Agency:	FHWA	LOCAL	PPP & L RTP Funding ¹	FHWA	TDOT	TDOT	LOCAL	FTI	TDOT	LOCAL	FY2020 - 5303 CARRYOVER*	TOTALS
Type:	112 PL*	PL MATCH		SPR	MATCH	PL SPR^	PL SPR MATCH^	5303	MATCH	MATCH	*	
A. ADMINISTRATION Planning & Development	\$95,300	\$23,800	\$20,000	\$TBD	\$TBD	\$21,500	\$5,400	0	0	0	0	\$139,100 \$TBD
A. SUBTOTALS	\$95,300	\$23,800	\$20,000	\$TBD	\$TBD	\$21,500	\$5,400	0	0	0	0	\$26,900
B. MAINTENANCE OF DATA Inventory & Surveillance	\$73,200	\$18,300		\$TBD	\$TBD	\$2,300	\$600					\$91,300 \$TBD
B. SUBTOTALS	\$73,200	\$18,300		\$TBD	\$TBD	\$2,300	\$600	0	0	0	0	\$2,900
C. DEVELOPMENT & IMPLEMENTATION OF TRANSPORTATION PLANS 1. Long Range Plans	\$41,500	\$10,500	\$250,000	\$TBD	\$TBD	\$46,500	\$9,600					\$302,000 \$TBD
2. Transportation System Management	\$12,200	\$3,100				\$1,700	\$400					\$56,100
3. Public Transportation Planning & Implementation								\$42,400	\$5,300	\$5,300	\$TBD	\$15,300 \$2,100
C. SUBTOTALS	\$53,700	\$13,600	\$250,000	\$TBD	\$TBD	\$48,200	\$10,000	\$42,400	\$5,300	\$5,300	\$TBD	\$428,500
D. TIP DEVELOPMENT AND PROGRAMMING 1. TIP Development and/or Management	\$6,900	\$1,800				\$1,800	\$500					\$8,700
D. SUBTOTALS	\$6,900	\$1,800		0	0	\$1,800	\$500	0	0	0	0	\$2,300
TOTALS	\$229,100	\$57,500	\$270,000	\$TBD	\$TBD	\$73,800	\$16,500	\$42,400	\$5,300	\$5,300	TBD	\$699,900

*Includes PL carryover funds with FY 2020 programming projected; potential use of funds in FY 2021 instead. **FY 2019 Carryover from TDOT to CPG; potential use of funds in FY 2021 instead. ^Includes SPR carryover

1 Includes Match provided by TDOT through the Planning Assistance Program: PPP(PL-\$16,000, Match-\$4,000) LRTP(PL-\$200,000, Match-\$50,000)